

LETTER OF INTRODUCTION

- Due as an attachment via email by 5pm, Wednesday, September 8, 2010. In order to prevent your letter from getting lost in the mess that is my inbox, **make sure that your subject heading includes the phrase “POL 265.”** My email is arosenth@gustavus.edu.
- 2 pages (approximately); 10 or 12 point font; 1” margins

Some of you may be thinking, “Yet another letter of introduction? But you already know me!” Tough luck. Tell me about your summer. Tell me about your plans for the future. Tell me about how you’ve changed since the last letter of introduction you wrote. Tell me things I don’t know about you. Be creative.

Although you should feel free to write informally in this assignment, your letter must be proofread for grammar and spelling and edited for clarity and lucidity.

The following is not a checklist of questions to answer in your letter - it is merely intended to give you a sense of the sorts of things I’m interested in learning about you. But there is one thing that you must include in your letter: **3 interesting, little-known facts about you.**

1. Who are you?

- What words would you use to describe yourself? What are the important parts of your identity?
- What words would you use to describe your family and your upbringing?
- Where are you from?
- What do you do in your spare time?
- What kinds of jobs have you held? What kind of job would you like to have?
- Where have you traveled? Where would you like to travel? Why?
- What’s your major/minor? Why?
- What kind of music do you listen to? What kind of movies/television do you enjoy? What kind of books do you read?
- What have you changed your mind about in the past six months?
- What do you believe to be true about the world?

2. Why are you here?

- In college? At Gustavus Adolphus, specifically? In this course?
- What are your goals for this semester? Be specific.
- What are your goals for this course? Be specific, but don’t simply tell me a grade.

3. How do you learn?

- How do you best process information? (E.g. visually, orally, through writing)
- What teaching methods/classroom activities do you find most useful/least useful? (E.g. lecture, small group discussion, large group discussion)
- Having looked over the syllabus and course requirements, what aspects of the course are you most concerned about? Most excited about?

Anything else you think I should know...