

Wednesdays in the Workplace - Weekly response

Expectations:

Students will observe in assigned classrooms once a week. Students are to think deeply about what they observe in relation to the questions posed by the instructor each week and provide ideas, insights and examples that connect the observation to the writer's knowledge of the weekly topic and/or future work as a middle school educator. These observations are required and must be made up if an approved absence occurs. It is the student's responsible to supply their own transportation for these field experiences. Instructors may also assign additional assignments related to specific observations.

Logistics:

Responses to the posed questions are to be typed and brought to the class following each observation. The responses should be approximately one to two pages. Students should also be prepared to discuss these responses in class with their peers and the instructor. Follow the below steps to access Moodle:

1. Go to: <http://moodle.gac.edu/>
2. Click on "Spring 2012" (located under Course Categories in left column)
3. Select "2012 s-edu-330-001" (the courses are listed alphabetically)
4. Login to Moodle using your Username and Password

Evaluation:

All responses will be read and evaluated by the instructor who posted the questions for that specific observation. Your written responses to *Wednesdays in the Workplace* will be a part of your grade for each course, so it is important to articulate your ideas in a thoughtful manner. The instructors will model the process of observation and reflection in the beginning of the semester. Your observation and reflection written response will be evaluated based on a 10-point rubric (please see second page).

Wednesdays in the Workplace Reflection: Rubric

NAME _____

	1	2	3	4
Observations	None of the observations relate to topic	Observations relate to topic, but do not adequately address the core issues of the topic and/or include information that is inconsistent with class discussions/ readings	Observations relate to topic, and represent a comprehensive engagement of the topic	
Reflection	Paper does not provide reflections	Paper provides reflections, but they are not related to the observations	Paper provides reflections, but they lack sophistication	Paper provides reflections, and these reflections are well developed with sophistication
Readability & Convention**	Paper's meaning is impeded due to many errors in grammar, usage, spelling and punctuation, as well as awkward phrasing	Paper is readable, though there are substantial errors in grammar, usage, spelling, and punctuation	Paper is readable, with minor or no errors in grammar, usage, spelling, and punctuation	

**** PLEASE NOTE:** Readability and conventions will **NOT** be a criterion for your observation. In fact, it is suggested that you **NOT** focus on grammar, spelling, etc when making your observations. Focus on readability and convention when writing your reflection paper.

GRADE: _____ /10 points